

JOB POSTING

Project Manager LOCATION: Fort McMurray

Job Summary

Cormode & Dickson, a General Contractor with offices throughout Western Canada, is seeking an experienced Project Manager in commercial construction for our Fort McMurray Operation. If you are a talented and dynamic individual who would like to share the vision of our progressive construction company, we want to hear from you.

This position is responsible for achieving the overall objectives and financial performance of assigned project(s), including the day to day management and administration of both office and field activities.

Qualifications

- C.E.T. diploma or related education and background working for a General Contractor.
- 8 years progressive experience as a commercial construction Project Manager.
- Proficiency in Microsoft Office Suite. Gold Seal Certification is an asset.
- Demonstrated leadership, project management, estimating, and problem-solving skills to support a collaborative approach to deliver results.
- Demonstrated competency in the areas of safety, quality workmanship, workforce management, project execution, cost control, and administration.
- Ability to build trust and effectively mentor and manage your team.

Scope & Responsibilities

- Typically manages mid-size projects and is responsible for the delivery team's success, both from the company's and the client's perspective.
- Planning, scheduling, setting objectives and controlling activities during the construction phase of a project, working closely with the Site Manager.
- Implement and manage the Company safety program and monitor safety performance.
- Project administration including negotiate and award subcontracts, resolve issues to meet project goals, scheduling, shop drawing control, invoice approval, prepare progress claim and maintain project files.
- Provide the link for information flow between Site Manager, General Manager, corporate office, and the client.
- Manage project budgets and timelines to exceed expectations.
- Identify opportunities for continued future projects and business development.
- Maintain the credibility of Cormode & Dickson and ensure client satisfaction.
- Observe Cormode & Dickson's policies, processes, and code of conduct, all the while portraying a Warrior Spirit, Servant Heart, and a Fun Loving Attitude.

We thank all applicants for their interest in working with our company. Only those identified for further consideration will be personally contacted.